BOX 31054. 1300 King Street East Oshawa, ON L1H8N9 Located: 220 Townline Road North www.cpes.ca 905-723-0163



Greetings Parents & Guardians,

Welcome to College Park Elementary School (CPES)!

The administration and staff of CPES welcome each and every one of you! College Park Elementary School is a faith-based school where we endeavour to provide a safe and caring learning environment to assist students to discover their unique God-given talents, develop skills to become productive members of society and nurture a lifelong loving relationship with Jesus.

College Park Elementary School has a long-standing history; we have been in existence since 1912 on the campus of Kingsway College. CPES has much to offer its students and their families. We offer a strong academic foundation, qualified professionals, special education support and services, pastoral visits for our classes, athletic activities, a fine arts program (including band, choir, and drama), a daily hot lunch program and a supportive parent association. To learn more about what we offer we invite you to follow us on Instagram: @CPES_1912.

We strongly believe in cooperating with home and school to ensure the students in our care thrive and grow. Our staff is committed to our students and wants to ensure they feel confident in the present and are successful in the future. Enclosed you will find all the items you need to register your child(ren) to attend CPES. If you have any questions, do not hesitate to contact us. We look forward to partnering with you to ensure your child learns and grows at CPES.

Sincerely,

Michelle DeSilva

Michelle Desilva

Knowledge for Today... Wisdom for Eternity



STUDENT INFORMATION					
Student's Last Name	Student's First Name:	Student's Middle Name:			
D.O.B. (M/D/Y)	Current Age:	Grade:			
Ontario Health Card Number:		Expiration:			
Pertinent health conditions or concerns:					
Previous School Attended and School Ad	dress:				
	For Office Use:				
Most recent report card provided: Y	es				
Verification document : Passport	Birth Certificate				
PARENT INFORMATION					
Mother's Last Name:	Mother's First Name:	Mother 's Primary Phone:			
Church Membership:	Email Address:	Employer:			
Mother's Address:		Primary Custody: Yes ☐ No ☐			
Father's Last Name:	Father's First Name:	Father's Primary Phone:			
Church Membership:	Email Address:	Employer:			
Father's Address:		Primary Custody: Yes No No			
	BAPTISMAL INFORMATION				
Mother	Father	Enrolling Student			
Religious Affiliation:	Religious Affiliation: Religious Affiliation:				
Baptized: Yes No	Baptized: Yes No	Baptized: Yes No			



LEGAL GUARDIAN INFORMATION				
Guardian's Last Name	Guardian's First Name	D.O.B. (M/D/Y)		
Guardian's Address		Employer		
Verification document : Legal Letter with Notary Stamp	Primary Phone	Email		
ЕМЕ	RGENCY CONTACT INFORMA	ATION		
Last Name	First Name	Primary Phone		
Email	Address	1		
Last Name	First Name	Primary Phone		
Email	Address			
ALLERGY/ ANAPHALAXYIS INFORMATION.				
CPES is working to ensure the safety and health of our students. To assist in this process all parents are asked to complete this form regarding the allergy health of your child. This form will help the school be prepared to aid students with severe allergies who require the use of Epinephrine injectors. All Epinephrine users will be required to submit this form completed and signed by the parents. Students who require Epinephrine injectors must provide the school with TWO unexpired injectors, prescribed by a physician with the labels on them. One is to be kept with the child at all times during the school day or in the child's classroom, (including recess) and the second will be kept in the school office. Students who previously required the use of Epinephrine will need to provide a release from their physician confirming that it is no longer required. Student Name: Does your child have a severe allergy that requires the prescribed use of Epinephrine? Yes No Has your child ever required the use of Epinephrine? Yes No Has your child EVER been prescribed Epinephrine and no longer requires one? Yes No His you answer 'yes', the school must have the prescribing Doctor's release on record. Comments:				
Comments.				
Parent's Signature:		Date:		









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KINDERGARTEN STUDENT INFORMATION							
Studen	it's Last Nam	1е		Student's First	Name	Student's Middle Name	
Senior	Kindergarte	en Full	day 🗆				
Junior	Kindergarte	en Full (day 🗆	Part Time (pl	ease check boxes below)		
	MONDAY	TUESDAY	WEDNESD	AY THURSDAY	FRIDAY		
AM							
PM							

Kindergarten Readiness Checklist

- · Your child knows their first and last name and can recognize it in print
- Your child can use the bathroom on their own and clean themselves and manage their clothing on their own
- Your child can identify their shoes/boots and outdoor clothing and knows how to button, buckle, zip and fasten
- Your child can open lunch containers and feed themselves
- Your child understands authority and can abide by rules with little reminding
- Your child can follow instructions and ask for help if needed.
- Your child can use works like please, thank you and you're welcome
- Your child understands and handles transitions between activities with little difficulty.
- · Your child tries to self regulate and articulate their feelings in words
- Your child can play cooperatively with others (most of the time)
- Your child is excited by learning new things and accepts that they will sometimes make mistakes (and its okay and encouraged!)

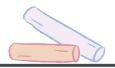










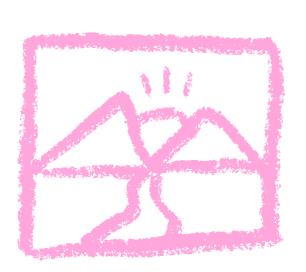


kindergarten

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- Your child is excited by learning new things and accepts that they will sometimes make mistakes (and its okay and encouraged!)









College Park Elementary School Statement Of Agreement

To be signed by the parent/guardian of all students registered at College Park Elementary School.

In making application for my child; (Please print child's full name) Child's Name:_ I understand that this agreement will be in effect as long as my child is enrolled at College Park Elementary School. I give permission for my child to take part in all school activities, including sports and school-sponsored trips away from the school promises, as well as those which do not require motorized transportation. I authorize school officials to administer first aid and/or take my child to a physician or hospital for emergency treatment in the event it appears necessary, and if neither, a parent or an appointed guardian can be contacted. I grant permission to the teachers or my child to photocopy, publish or display their work inside the school setting while registered as a student at College Park Elementary School. I agree to make payments for tuition and registration fee's according to the school's financial plan. I have read the College Park Elementary School Handbook, and subscribe to it. I am willing to have my child trained in harmony with the principles set forth in it. I recognize the school's right to dismiss any student who does not respect its spiritual standards or cooperate in the educational process. Parent Signature:_ Date:



College Park Elementary School Internet Acceptable Use Policy

Adopted: October 29, 2014

I. PURPOSE

The purpose of this policy is to set forth policies and guidelines for the use of College Park Elementary School (CPES) computers and acceptable use and access of the Internet.

II GENERAL STATEMENT OF POLICY

In making decisions regarding student access to CPES computers and to the Internet, the school considers its own stated educational mission, goals, and objectives. Electronic information research skills are now fundamental to preparation of citizens and future employees. Access to the school computer system and the Internet enables students to explore thousands of libraries, databases, Web sites, and other resources while exchanging messages with people around the world. The CPES board expects that faculty will blend thoughtful use of the school computer system and the Internet throughout the curriculum and will provide guidance and instruction to students in their use.

III. LIMITED EDUCATIONAL USE.

CPES is providing students and employees with access to the school's computer, which includes Internet access. The purpose of the system is not merely to provide students and employees with general access to the Internet. The computers have a limited educational purpose, which includes use of the system for classroom activities, professional and career development, and limited high quality, self-discovery activities. Users are expected to use Internet access through the system to further educational and personal goals consistent with the mission and policy of CPES. Uses that might be acceptable on a user's personal system may not be acceptable on this limited purpose network.

IV. USE OF SYSTEM AS A PRIVILEGE

The use of the school system and access to use of the Internet is a privilege, not a right. Unacceptable use of the CPES computers or Internet may result in one or more of the following consequences: suspension or cancellation of use of access privileges, payment for damages and repairs, discipline under other CPES policies, including suspension, expulsion, or civil or liability under other applicable local provincial or federal laws.

V. UNACCEPTABLE USES

The following uses (but not limited) of the CPES computer system and Internet use are considered unacceptable.

- A. 1. Users will not use CPES system to access, review, upload, download, store, print, post, or distribute pornographic, obscene or sexually explicit material.
 - 2. Users will not use CPES system to transmit or receive obscene, abusive, profane, lewd, vulgar, rude, inflammatory, threatening, disrespectful, or sexually explicit language.
 - 3. Users will not use CPES system to access, review, upload, download, store, print, post, or distribute materials that use language or images that are inappropriate to the educational setting or disruptive to the educational process and will not post information or materials that could cause damage or danger of disruption.
 - 4. Users will not use CPES system to access, review, upload, download, store, print, post, or distribute materials that use language or images that advocate violence or discrimination toward other people (hate literature) or that may constitute harassment or discrimination.
 - 5. Users will not use CPES system to knowingly or recklessly post false or defamatory information about a person or organization, or to harass another person, or to engage in personal attacks including prejudicial or discriminatory attacks.
 - 6. Users will not use CPES system to engage in any illegal act or violate any local, provincial or federal law.
 - 7. Users will not use CPES system to vandalize, damage or disable the property of another person or organization, will not make deliberate attempts to degrade or disrupt equipment, software or system performance by spreading computer viruses or by any other means, will not tamper with, modify or change the CPES system software, hardware or wiring or take any action to violate the school's computer security, and will not use the CPES system in such a way as to disrupt the use of the system by other users.
 - 8. Users will not use CPES system to gain unauthorized access to information resources or to access another person's materials, information or files without the implied or direct permission of that person.

VI. UNACCEPTABLE USES CONT'D

- 9. Users will not use CPES system to post private information about another person or to post personal contact information about themselves or other persons including, but not limited to, addresses, telephone numbers, school addresses, work addresses, identification numbers, account numbers, access codes, and will not repost a message that was sent to the user privately without the permission of the person who sent it. Users will not use CPES system to violate copyright laws, or usage licensing agreements, or otherwise use another person's property without the person's prior approval, including downloading or exchanging of pirated software or copying software to or from any school computer, and will not plagiarize works they find on the Internet.
- 10. Users will not use CPES system to purchase goods or services for personal use without authorization from the appropriate school personnel.
- 11. If a user inadvertently accesses unacceptable materials or an unacceptable Internet site, the user shall immediately disclose the inadvertent access to appropriate school personnel. This disclosure may serve as a defence against an allegation that the user has intentionally violated this policy.

VI. CONSISTENCY WITH OTHER SCHOOL POLICIES

Uses of CPES computer system and use of the Internet shall be consistent with school policies and the mission of CPES.

VII.LIMITED EXPECTATION OF PRIVACY

By authorizing use of the CPES system, the school does not relinquish control over materials on the system contained in files on the system. Users should expect no privacy in the contents of personal files on the CPES system. Routine maintenance and monitoring may lead to a discovery that a user has violated this policy, another school policy, or the law. Parents have the right at any time to investigate or review the contents of their child's files.

VII.INTERNET USE AGREEMENT

- 1. The proper use of the Internet and the educational value to be gained from proper Internet use is the joint responsibility of students, parents and staff of CPES.
- 2. This policy requires the permission of and supervision by the school's designated professional staff before a student may use or access the Internet.
- 3. The Internet Use Agreement Form must be signed by the student and the parent/guardian. The Form must then be filed at the school office.

IX. LIMITATION ON CPES LIABILITY

Use of CPES system is at the user's own risk. The system is provided on an "as is, as available" basis. CPES will not be responsible for any damage users may suffer, including, but not limited to, loss damage or unavailability of data stored on diskettes, tapes, hard drives, or for delays or disruptions of service, regardless of the cause. CPES will not be responsible for financial obligations arising through unauthorized use of CPES system or the Internet.

X. PARENT RESPONSIBILITY

Outside of school, parents bear responsibility for the same guidance of Internet use as they exercise with information sources such as television, telephones, radio, movies, and other possibly offensive media. Parents are responsible for monitoring their student's use of CPES system and of the Internet if the student is accessing the school's system from home or a remote location.

XI POLICY REVIEW

Parent Signature:

Upon being implemented the school administration may develop revised or new and appropriate guidelines and procedures deemed necessary for the benefit of students and staff. Upon board approval these modifications shall be added as an addendum to this policy. Because of the rapid changes in the development of the Internet, the school board shall receive an annual review of this policy.

regulations. All agree to abide by their provision suspension of CPES system access. Parents	k Elementary School's electronic communication system policy and administrative on. Student(s) understand that violation of these provisions may result in limitation or hereby release College Park Elementary School, its operators, and any institution with ges arising from the child's use of or inability to use the system, including, without he school's policy and regulations.
	give permission for the child listed above, to participate in College Parlemet and certify that the information contained on this form in correct.
Student Signature:	Date:

Date:



College Park Elementary School Consent for Educational Travel

Please complete the form and return it to the teacher.					
Student Name:	Student Name:				
Address:					
Home Phone:		Cell Phone:			
Other Contact:					
Health Card #:	-				
Doctor:		Telephone:			
Destination: Board/Executive approved classro	oom field trips o	n campus and off campus.			
Purpose: Curriculum based/Class reward					
Departure/Return: Individual teacher will notify	parents prior to	activity			
Transportation: Bus/Car/Walk Co	ost: Individual	teacher will notify parents p	prior to activity		
Dress: Weather appropriate and within the school	ol dress code.				
Does the student have any medical conditions, medication, special physical condition, allergies etc. of which the teacher/supervisor should be aware? No Yes If yes, please give details:					
Permission is granted for the above named child to participate subject to prior notification of the activity. In the event that I nor any other designated emergency contact can be contacted, I hereby appoint the teacher/substitute teacher as my child's guardian for the purpose of obtaining and consenting to medical care or treatment, (including surgical), recommended by medical personnel for the above named child while in the course of the above mentioned travel. I understand that any medical costs will be my sole responsibility.					
I hereby covenant and agree to ratify and confirm the actions of the appointed guardian and save him/her blameless. The above named student hereby applies to participate for the school year 2020 and parental/guardian consent is granted.					
Parent Name (Please Print):					
Parent Signature:			Date:		



College Park Elementary School Region of Durham Emergency Measures POTASSIUM IODIDE CONSENT FORM

PARENTAL CONSENT FOR ADMINISTRATION OF POTASSIUM IODIDE

In the event of an accident at the Darlington Nuclear Station, radioactive emissions may occur. One type of radioactive material which may be released is radioiodine. If radioiodine is inhaled, it is absorbed by the thyroid. The ingestion of a stable iodine (K1) pill will minimize the amount of radioiodine absorbed in the thyroid. The use of KI pills is voluntary. For questions regarding thyroid blocking and potassium iodide, please contact the Regional Municipality of Durham Health Department at (905) 905-430-2792 or 1-800-372-1102.

Potassium Iodide tablets are presently stored in all schools within the 10km zone of the Darlington Nuclear Station. School Administration has been instructed that the issue of these tablets is subject to notification by the Province of Ontario or Emergency Measures Ontario

2 tablet

The Provincial Nuclear Emergency Plan approved doses for thyroid blocking are:

Adults over 18 years

Children 3-16 ye	ars i tablet
If directed by the Province of Ontai	io or Emergency Measures Ontario,
Child's Name	☐ I <u>GRANT</u> permission for my child to be administered potassium iodide (K1) in the prescribed dose ☐ I <u>DO NOT GRANT</u> permission for my child to be administered potassium iodide (K1).
My child	is allergic to iodine.
Parent Name:(please print)	
Signed:	Date:

Please Note:

(parent or quardian)

This consent is valid for the duration of your child's enrollment at College Park Elementary School. Please contact the school to make changes or if you have any questions.



College Park Elementary School Partners in Learning Contract

We believe that children learn from adults and that love, care, en environment are critical to the healthy development of every child doing our best to promote Student's Name	d. We are committed to working together, with each of us
teachers, reading the CPES newsletter, and volunteering when Ensure my child arrives at school on time. Provide an environment that includes adequate food and rest Encourage my child to read and complete their homework dain Work cooperatively with the staff and administration of CPES. Provide an email address for communication. Kindly insert act As teachers, we pledge to: Provide learning experiences in our classrooms. Explain our goals, expectations, and grading systems to stude Use a variety of teaching methods and materials. Hold high expectations for every student's achievement.	y habits. Yences, looking at school work, contacting/speaking with my child's en available, and signing agenda daily. So my child is ready to learn each morning. Idress here: Email Address Tents and parents. Stions, review the student handbook, and assess our students on st possible education that we can provide.
Talk with students and parents about the school's mission and	
Provide a safe, orderly learning environment.	
 Support the partnership between parent, student, and staff. Provide appropriate in-service and training for teachers and parents. 	arents.
We have read the College Park Elementary School Handbool promote safe, respectful, and responsible behaviour.	
Homeroom Teacher's Signature	Date
Student's Signature	Date
Parent's Signature	Date



IMMUNIZATION INFORMATION FORM

TO PARENT/GUARDIAN

Students under 18 years of age attending Ontario schools are required to provide proof of immunization against diphtheria, tetanus, pertussis, polio, measles, mumps, rubella, meningococcal and varicella* as outlined in the Immunization of School Pupils Act, R.S.O. 1990, c.l.1. Exemptions may be granted for medical reasons or statement of conscience or religious belief, using the special forms available for this purpose from the Health Department. FAILURE TO PROVIDE IMMUNIZATION INFORMATION COULD RESULT IN THE STUDENT'S SUSPENSION FROM SCHOOL. REMEMBER TO INFORM THE HEALTH DEPARTMENT OF YOUR CHILD'S BOOSTER UPDATES.

* Varicella is only required for children born in 2010 or later.

PLEASE ATTACH A PHOTOCOPY OF YOUR CHILD'S IMMUNIZATION RECORD TO THIS FORM AND RETURN COMPLETED FORM TO THE SCHOOL OR TO THE HEALTH DEPARTMENT BY MAIL

Please Print Clearly	
STUDENT LEGAL LAST NAME: STUDENT LE	GAL FIRST NAME: OTHER NAMES USED:
GENDER: DATE OF BIRTH: ONTA	ARIO HEALTH CARD NUMBER (optional):
Name of school that child will be attending:	
PARENT/GUARDIAN	HOME ADDRESS:
FIRST NAME:	STREET:
LAST NAME:	CITY:
	POSTAL CODE:
HOME TELEPHONE NUMBER:	BUSINESS TELEPHONE NUMBER:
Previous School:	
City & Province (of school):	

When your child receives any vaccinations or if you have any questions, contact **Durham Region Health Department, Durham Health Connection Line** Tel. 905-666-6242 or 1-800-841-2729 Fax 905-666-6216 durham.ca/immunize

Personal information is collected, used and disclosed under the authority of the Health Protection and Promotion Act R.S.O. 1990 c.H.7, s. 5 and the Immunization of School Pupils Act, R.S.O. 1990, s. 11(1) and its Regulations. This information is collected for the purpose of assessing, maintaining records and reporting on the immunization status of children attending schools in the province of Ontario. Questions about this collection of information should be addressed to the Manager, Health Information, Privacy and Security, Durham Region Health Department, at 605 Rossland Rd E., P.O. Box 730, Whitby, ON, L1N 0B2, (905) 668-7711.



College Park Elementary School Financial Agreement

College Park Elementary School is a private Seventh-day Adventist school and receives no government funding. CPES sources of income are (1) tuition fees, (2) subsidies from the constituent churches, and (3) subsidies from the Ontario Conference of Seventh-day Adventists.

Parents must keep their account current. If an account becomes more than 60 days overdue, the student(s) may be asked to withdraw from school. The student(s) report card may be withheld until the account is paid in full. No student will be re-admitted until his/her previous account balance is paid in full. This includes the registration fee.

We thank you for your commitment in helping the school meet its financial obligations. The following payment methods are available in order of preferred method:

1) Online via your online banking application

Choose CPES as a payee. Enter your account number (on your CPES statement below your name).

Parent Note: When making a payment online for items other than tuition, (eg. hot lunch, sports, field trips, etc.) please email (office@cpes.ca) to inform us that a payment was made, amount and reason.

- 2) E-transfers (etransfers@cpes.ca)
- 3) Debit
- 4) Cheque
- 5) Cash

A 3% discount is given if the full tuition amount for the year is paid by September 30.

Name(s) of chi	ld/ren: (please print first and last name)	Grade
1	•	
2		
3		
My church me	mbership is with following the SDA Church:	
Father		
	Church Name	
Mothe	r	
	Church Name	
Signature:		
Par	ent / Guardian	
Date:		



COLLEGE PARK ELEMENTARY SCHOOL 2023-2024 TUITION PRICES

Constituent

Subsidized rate for members of: Bowmanville SDA, College Park Church, Durham FilCan, New Life SDA Registration Fee:

\$175.00: if paid by April 28, 2023 \$225.00: if paid after April 28, 2023

Cost Per Month	Junior Kindergarten	SK-Gr. 4 Per Student	Gr. 5-8 Per Student
1 Student per Family	\$500.00	\$450.00	\$485.00
2-3 Students per family	\$475.00	\$428.00	\$461.00

No Charge for additional students over 3 per family

Non-Constituent

Subsidized rate for members of other SDA Churches

Registration Fee:

\$175.00: if paid by April 28, 2023 \$225.00: if paid after April 28, 2023

Cost Per Month	Junior Kindergarten	SK-Gr. 4 Per Student	Gr. 5-8 Per Student
1 Student per Family	\$655.00	\$605.00	\$645.00
2-3 Students per family	\$622.00	\$575.00	\$613.00

No Charge for additional students over 3 per family

Other

Non-Member rate for those who do not contribute to church subsidies

Cost Per Month	Junior Kindergarten	SK-Gr. 4 Per Student	Gr. 5-8 Per Student
1 Student per Family	\$840.00	\$790.00	\$820.00
2-3 Students per family	\$798.00	\$750.00	\$779.00

Registration Fee:

\$175.00: if paid by April 28, 2023 \$225.00: if paid after April 28, 2023

No Charge for additional students over 3 per family

Knowledge for Today... Nisdom for Eternity



COLLEGE PARK ELEMENTARY SCHOOL



Photography & Media Release Form

We like to share our good news stories. From time to time, school and/or classroom activities such as student projects, achievements, activities, plays, athletics and presentations are photographed or recorded by school staff. Sharing these photos and recordings is a wonderful way to celebrate and remember these activities.

- These Recordings/photographs may be published in school newsletters, on the school
 website and on social media including INSTAGRAM, FACEBOOK and YOUTUBE
 without identifying individual students. Individual students will only be
 photographed and identified with appropriate consent.
- When the media, such as newspapers, television and social media outlets, are invited to the school for the purpose of reporting on newsworthy events or activities, their reports may include non-identifying photos of groups of students.
- In addition, I waive all claims to compensations or damages based on the school's use
 of his/her photo and/or video or voice recordings. I also waive any right to inspect or
 approve the finished child's photo and/or video or voice recordings. I agree that all
 such photos, videos and audio recordings shall remain the property of the school
 unless otherwise noted.
- Parents/Guardians must be aware that when students participate in extracurricular or non-compulsory activities off school grounds, the school principal cannot control or prevent any media exposure that may occur.

prevent any media exposure that may occur.		
Yes, I consent O		
No, I do not consent		

CPES is excited to share their new Instagram account:

@CPES 1912

please follow for school photos, updates, and daily uplifting content.

We are also on Facebook:

COLLEGE PARK ELEMENTARY SCHOOL

Parent Signature:	Date: